

HISTORIC PRESERVATION APPEALS BOARD

Members

Dr. Carol A. Lewis, *Position One*

J.D. Bartell, Chair, *Position Two*

Betty Trapp Chapman, *Position Three*

Fernando L. Brave, *Position Four*

Tanya Debose, *Position Five*

Executive Secretary

Margaret Wallace Brown *Interim Director, Planning & Development*

Agenda

Monday, June 24, 2019

City Hall Annex, 900 Bagby Street, Houston, Texas
City Council Chambers, Public Level 9:00 A.M.

Contact: Dipti Mathur, Planning Manager

Historic Preservation Appeals Board

AGENDA

Monday, June 24, 2019
Meeting to be held at the City Hall Annex
City Council Chambers, Public Level
900 Bagby Street, Houston, Texas
9:00 a.m.

Call to Order

Report from the Chair

Report from Director

Approval of the April 29, 2019 Historic Preservation Appeals Board Minutes

- I. Consideration of and possible action on an Appeal of the Decision of the Houston Archaeological and Historical Commission on May 16, 2019 for a Certificate of Appropriateness for 1031 Le Green Street – Norhill Historic District
- II. Public Comment
- III. Adjournment



Procedures for Appeals from the HAHC

The Historic Preservation Appeals Board (HPAB) may find in favor of the appellant only if it finds that the applicant has demonstrated it meets all appropriate criteria in accordance with Chapter 33 Section 33-253 of the City of Houston Code of Ordinances.

The HPAB has adopted the following procedural rules for hearing appeals from the HAHC:

1. Any supplemental materials that the appellant wishes the HPAB to consider must be submitted with the appeal request.
2. At the HPAB meeting, Planning Department staff will first summarize the project and provide the basis for the HAHC's decision.
3. The appellant will then have five minutes to present arguments for the granting of the appeal. The appellant may yield any amount of this time to other professionals retained by the appellant and directly associated with the project. Any other interested party may speak for one minute.
4. Comments should be limited to the ways in which the project meets the criteria.
5. The HPAB may ask questions at any time. Time devoted to answering any questions from the HPAB is not charged against allotted speaking time, nor is any time that may be used for translation, if needed. HPAB may vote to extend speaking time for any speaker.
6. The HPAB may amend the speaker rules at any time to ensure a timely and equitable appeal.

SPEAKER GUIDELINES



WELCOME to a meeting of the City's Planning and Development Department. Your input is valued. Commissioners take action according to established standards; see rules or policies for details. Staff is available to help orient you on the meeting's procedures. Personal disponible para ayudarlo a orientarse en los procedimientos de la reunión.

- Submit a **SPEAKER FORM** to be recognized as a speaker. Turn in the completed, legible form to the staff at the front desk or near the door, normally before that item is called for consideration. Organized groups may submit forms in a desired speaker sequence to staff. The Chair may follow your preferred sequence. The Chair may take items out of order.
- As your name is called, move to the podium to speak, or announce from your seat if you wish to decline. One recognized speaker at the podium at a time is permitted. Handouts can be provided to staff near the podium, for distribution while you begin speaking. Speaker's times are normally 1, 2 or 3 minutes or as stated. A bell will ring when your speaking time is over.
- At the podium, state your name, whether you are supportive or not of the item, and deliver your comments. There may be questions for you, before you return to your seat. Speaker's time cannot be allocated to another person.
- No audible expressions (applause, laughter, boos, etc.) from the audience are permissible. No speaking after a public hearing or item has closed. Speakers who have general comments can sign up to speak during the public comment section of the agenda. Turn in visitor badges at the building's check-in stations at departure. Thank you.

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Commission or Group:

SPEAKER (SIGN IN) FORM

DATE: _____

AGENDA ITEM NUMBER: _____

AGENDA ITEM NAME: _____

YOUR NAME (Speaker): _____

How can we contact you? (Optional): _____

Do you have handouts or items to be distributed during your comments? _____ Yes or _____ No

COMMENTS OR YOUR POSITION: (Supportive, Opposed, Undecided, Applicant): _____